

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

AGENDA

August 5, 2024

TO: Venango Technology Center Joint Committee

FROM: Patrick M. Adams, Secretary

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the June 3, 2024
5. Treasurer's and Secretary's Report as of 6/30/24 and 8/5/24
 - a) Special Account Report as of 6/30/24
6. Payment of Bills:
 - a) List of bills from 6/4/24 – 6/30/24
 - b) List of bills from 7/1/24 – 8/5/24
7. Communications:
 - a) Minutes of the Professional Advisory Committee Meeting – 8/1/24
 - b) Beginning enrollment report
8. Administrator's Report:
 - a) Action:
 - i. Appoint Mario Fontanazza as the School Safety and Security Coordinator.
 - ii. Approve Venango Technology Center Health and Safety plan.
 - iii. Approve the Title IX personnel; Coordinator – Mario Fontanazza, Investigator – Jena Seidle, Decision – Maker – Melissa Sharp and Bob Moore – Appeal resolution
 - iv. Approve Budget Transfers for 2023-2024.
 - v. Approve list of substitute instructors for 2024-2025.
 - vi. Approve Practical Nursing substitute list 2024-2025.
 - vii. Approval of the 2024-2025 Bus Drivers.
 - viii. Approve Financial Aid contract with Melissa Heller for the 2024-2025 school year.
 - ix. Approve resignation letter of Michaela Manross as Student Services administrative assistant effective July 8th, 2024.
 - x. Approve Tori Burkhart as student services administrative assistant at a salary of \$26,000.
 - xi. Approve Steven Rowland as Maintenance Technician II at a salary of \$38,500.
 - xii. Approve hiring 2 instructional aides at a salary of \$17,500.00 for 182 days. John Scott Kase and Holly Watson will be Perkins Funded. They will replace Tori Smith and Melisha Stoltenburg.
 - xiii. Approve List of courses for the 2024-2025 school year.
 - xiv. Approve 2024-2025 Memorandum of Understanding for Technical Assistance Program (TAP) Activities.
 - xv. Approve Occupational Advisory Committee members for 2024-2025.
 - xvi. Approve Cindy Cornelius to attend the PASFAA and PAPNA conferences October 2 – 6, 2024 in Hershey and State College at a cost not to exceed \$2,500.00. Funding – Practical Nursing
 - xvii. Approve George Svolos as Administrative substitute at a rate of \$200.00 per day.
 - xviii. Approve Student and Employee Handbooks for 2024-2025.
 - xix. Approve Practical Nursing substitute instructor list for 2024-2025.
 - b) Report: Director's Report.
9. Old Business:
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